**PERSON SPECIFICATION**

**Applicants must possess:**

* A third level qualification in a relevant discipline e.g. business management, sport/leisure.

**A minimum 2 years’ experience to include:**

**(1)**

* Managing People/Facilities including procurement
* Financial planning and budgeting
* Marketing & Promotion
* Compliance with Government Grants
* Use of appropriate ICT packages e.g. Microsoft Office

**Applicants must also possess:**

**(2)**

* Sound Leadership, organizational and communication skills
* Working knowledge of H&S and Child Protection Legislation
* Understanding of funding issues and associated accountability standards
* Ability to contribute to the Tyrone Strategic Plan

1. Access to a form of personal transport which will permit the postholder to meet the requirements of the post.

**Preference may be given to applicants with the following:-**

* A Relevant Postgraduate Qualification / Membership of a Professional Body
* Knowledge of current strategic issues facing the GAA
* Experience in the development & delivery of strategic policy
* Experience in managing & working with volunteers
* Experience in computerised booking systems

**The above post will be subject to an ACCESS (NI) check in accordance with The Safeguarding Vulnerable Groups Act (2006) and Safeguarding Vulnerable Groups NI Order (2007).**

**Criteria may be enhanced for shortlisting purposes.**